



HAPPY PALACE GROUP OF SCHOOLS

Play Group | Montessori | Kindergarten | Primary | Matric | O & A Levels | Intermediate

Guidelines for Parents

You must:

- Confirm that you and your children have access to all of the school's digital platforms (Gmail, Zoom, Google Classroom etc.).
- Ensure that the child has proper technical equipment and study environment to comfortably transit into digital learning platforms.
- Provide information and stay connected with the school management for updates.
- Ensure student have a dedicated place to work independently and focus on their learning.

During a closure period parents should:

- Encourage their child to check email and other communication channels daily.
- Check in with your child daily about the learning tasks and activities they are working on. Ask them to give you a summary of what they have been learning to help them process and demonstrate they're learning.
- Remind students that if they have questions or need additional help they should email their teachers.
- Remind their child(ren) that they should be logging in during the regularly scheduled class times. At a minimum, students will be expected to log in to the portal and google classroom at the start of the regularly scheduled class time.
- Provide their child an environment that reduces distractions, both audible and visual, during virtual class sessions.
- Students will be using a wide variety of online tools while learning at home. Hearing reminders about how important it is to not be distracted by social media, etc. during class time may go part of the way; using apps or websites that promote longer periods of focus may help as well.
- Remind students that they should not expect to spend significantly more or less time on their studies. Breaks and socialisation will be as important as ever. Attention to academic studies should remain as high as when students are at school.
- As always, continue to consult their child's progress regularly by discussing progress with them and their teachers.
- Seek clarification directly from your child's classroom teacher using email.

**Information and Communication Services,
HPGS.**